

IELTS Global Refund User Guide

စာမေးပွဲ ပြန်အမ်းငွေအား Test Taker Portal
(TTP) မှတစ်ဆင့်တောင်းခံခြင်း အဆင့်ဆင့်

November 2025



Step 1: သင်၏စာမေးပွဲအား Test Taker Portal (TTP)မှတစ်ဆင့် ပယ်ဖျက်ရန်။

Date & Location ကိုရွေးပါ။

The screenshot displays the IELTS Academic Test Taker Portal (TTP) interface. At the top, there is a navigation bar with tabs: Tests & results, Book new test, Preparation, Help & contact, and My account. Below this, the header section shows the test title 'IELTS Academic: 19 December 2025', the user's name 'Han Thu', the location 'British Council Myanmar', a reference number 'Reference: A3-BU001-S-13899091', and a TRF number 'TRF number: —'. A horizontal menu below the header includes 'Date & location', 'Test Taker', 'Results', 'Recognising Organisations', and 'Payments'. The main content area is titled 'IELTS Academic' and contains two test sessions. The first session is 'Listening, Reading & Writing' on a computer, scheduled for 19 December 2025 from 09:00 to 12:00, with a note to arrive at 08:00. The second session is the 'Speaking test' via video call, also on 19 December 2025 from 14:30 to 14:50, with a note to arrive at 14:00. Both sessions are at the 'British Council Junction City' located at the corner of 27th Street and Bo Gyoke Road, Rangoon. A 'View on map' link is provided for each location. At the bottom, a 'Manage your booking' section contains three buttons: 'Change speaking', 'Transfer test date', and 'Cancel my booking'. The 'Cancel my booking' button is highlighted with a red box and a red arrow pointing to a text box on the right.

စာမေးပွဲအားပယ်ဖျက်ရန်နှိပ်ပါ

Step 2: စာမေးပွဲပယ်ဖျက်အားမလုပ်ဆောင်ရန် (သို့) ရှေ့ဆက်လုပ်ဆောင်ရန်။

စာမေးပွဲအားပယ်ဖျက်မည့်အစားစာမေးပွဲရက်/အချိန်ပြောင်းရွှေ့ခြင်းအတွက် တောင်းခံနိုင်သည်။

⚠ Did you know you can transfer your booking instead to a different date or location?

[Request transfer](#)

စာမေးပွဲပယ်ဖျက်ခြင်းအားမလုပ်ဆောင်ပါ။

Listening, Reading & Writing
IELTS on computer

📅 19 December 2025
🕒 09:00 - 12:00 (please arrive at 08:00)

📍 **British Council Junction City**
3(A), Corner of 27th Street and Bo Gyoke Road, Rangoon [View on map](#)

Speaking test
Video call at the test centre

📅 19 December 2025
🕒 14:30 - 14:50 (please arrive at 14:00)

📍 **British Council Junction City**
3(A), Corner of 27th Street and Bo Gyoke Road, Rangoon [View on map](#)

Cancel your booking

⚠ Did you know you can transfer your booking instead to a different date or location?

[Request transfer](#)

Need to cancel your test?

Please note:
Cancellation requests are subject to approval by the British Council. Your refund may have an administration fee deducted from it. Before submitting your request, please carefully read the IELTS Postponement, Cancellation & Refund policy [Cancellation & Refund policy](#)

[I don't want to cancel my booking](#)

Please check that this is the test you wish to cancel:

IELTS Academic

Listening, Reading & Writing
IELTS on computer

📅 19 December 2025
🕒 09:00 - 12:00 (please arrive at 08:00)

📍 **British Council Junction City**
3(A), Corner of 27th Street and Bo Gyoke Road, Rangoon [View on map](#)

Speaking test
Video call at the test centre

📅 19 December 2025
🕒 14:30 - 14:50 (please arrive at 14:00)

📍 **British Council Junction City**
3(A), Corner of 27th Street and Bo Gyoke Road, Rangoon [View on map](#)

Once we receive your request to cancel, we will contact you directly if any additional information is needed.

Refunds are subject to approval and you will receive a confirmation of acceptance / rejection of your request within 1 week. Your refund may have an administration fee deducted from it; please read the IELTS cancellation and refund policy [cancellation and refund policy](#)

If approved, your refund request will be processed within 3 weeks of submission.

[Submit cancellation request](#)

IELTS cancellation and Refund Policies များကိုဖတ်ရန်။

စာမေးပွဲပယ်ဖျက်ခြင်းအားတောင်းခံရန် နှိပ်ပါ။

Step 4: Cancellation request acknowledgment

[Tests & results](#) [Book new test](#) [Preparation](#) [Help & contact](#) [My account](#)

IELTS Academic: 19 December 2025

Han Thu
British Council Myanmar

Reference: A3-BU001-S-13899091
TRF number: —

 We have received your request to cancel your test.

Cancellation request acknowledgement

Please allow up to 3 weeks for your refund amount to be returned to your card or credited to your bank account.

Refunds are subject to approval and you will receive a confirmation of acceptance / rejection of your request within 1 week.

If you have any further queries, please contact:

Phone: **(+95)9 9400 700 99**

Email: **mmieltsadmin@mm.britishcouncil.org**

So we can help you quicker, please quote your IELTS reference number:
A3-BU001-S-13899091

[< Back to my test booking](#)

Thank You!

