

# User Guide

Library member fee payment by  
AYA mobile banking bill payment

## Welcome to the British Council in Burma

The British Council is the UK's international organisation for cultural relations and educational opportunities. We are on the ground in six continents and over 100 countries, bringing international opportunity to life, every day. Find out more [about us](#).

### Want to study with us?

Contact us to book a level test. Our UK-qualified teachers will recommend the course that fits your learning needs.

> [How do I register for a course?](#)



Our library services



Go to the British Council Myanmar website  
'[www.britishcouncil.org.mm](http://www.britishcouncil.org.mm)'. Then, scroll down and click  
'Our Library Services'.

## Our library services

In this section



Become our library member

Learn more

Do you need quick and easy access to English language materials and up-to-date information about UK education and culture? Then why not become a member of our library in Rangoon or Mandalay or online?

Click 'Learn More' from 'Our Library Services' page .

## Join our library

In this section 



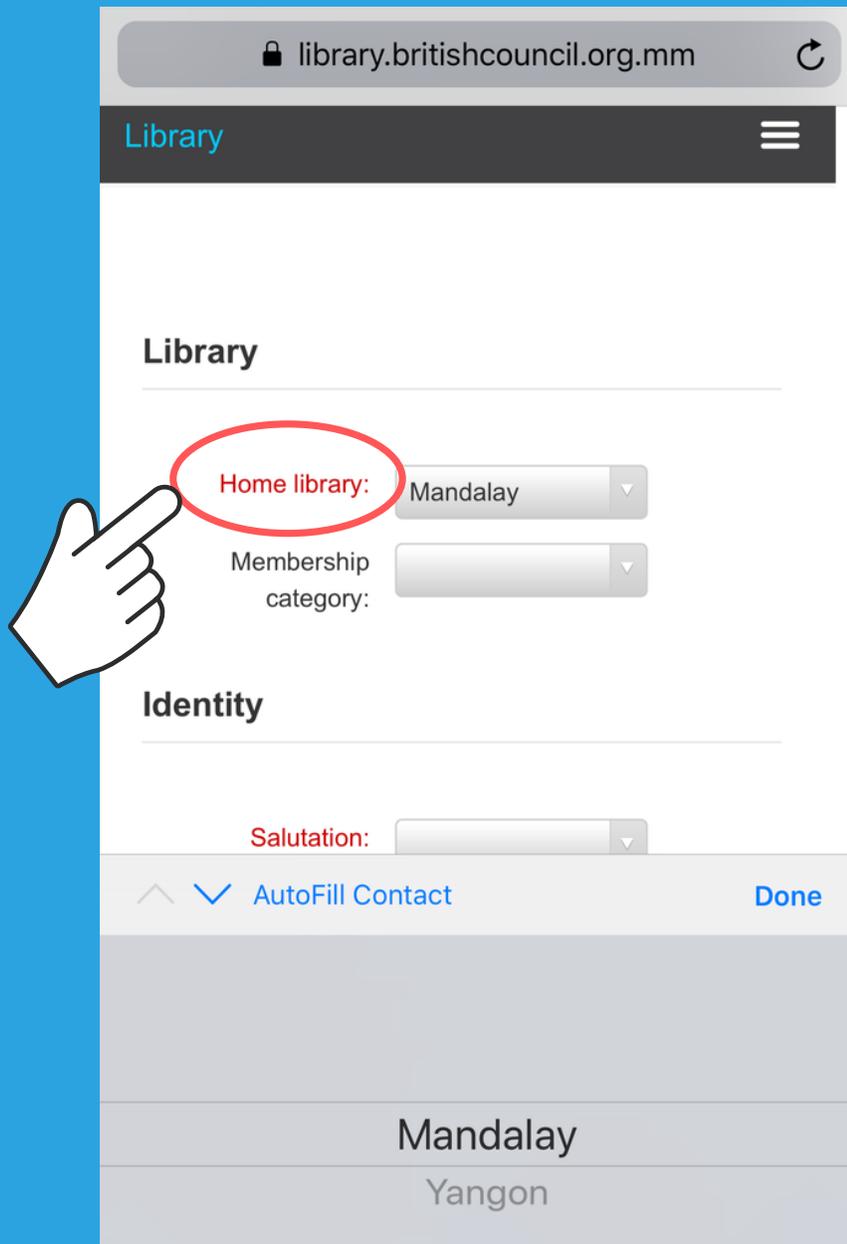
Join our library now by filling up the online form.

Join now



Not yet a member? Three great reasons to join the British Council Library are:

Click 'Join Now'.



Choose Yangon or Mandalay for 'Home Library'.

If you are living outside those cities,  
choose 'Yangon' if your hometown is near Yangon or  
'Mandalay' if it is near Mandalay.

library.britishcouncil.org.mm

BRITISH COUNCIL Burma

Menu

Library

Library

Home library: Mandalay

Membership category:

Identity

Salutation:

AutoFill Contact Done

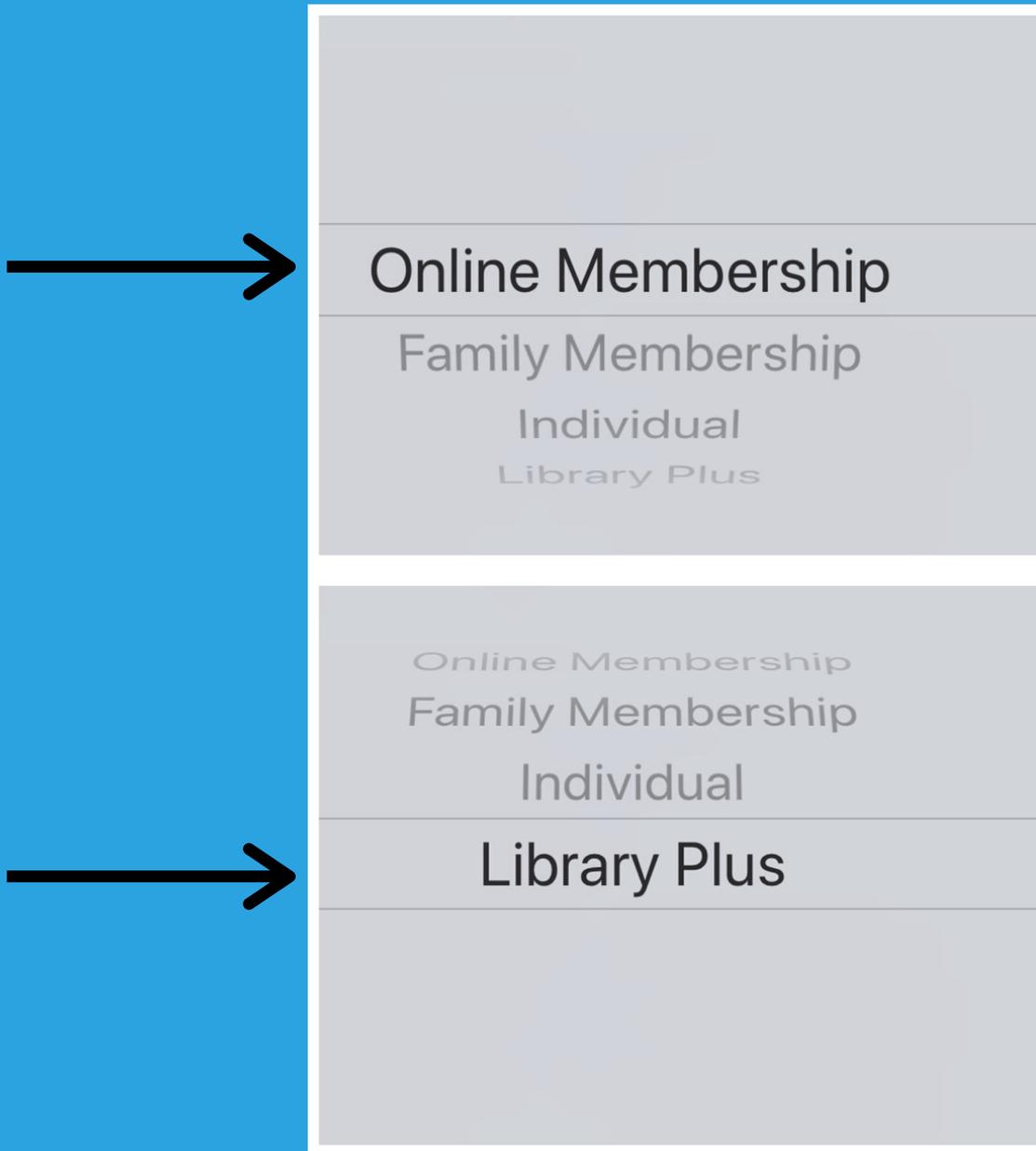
Online Membership

Family Membership

Individual

Library Plus

Choose the type of member that you would like to apply under 'Membership category'



Chose 'Online Membership' if you want to access  
Digital Library only.

Choose 'Library Plus' if you would like to access library in  
Yangon or Mandalay as well as digital library.

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library.britishcouncil.org.mm

### Identity

Salutation:

Surname:

Required

First name:

Required

Date of birth:   Required

Female:  Male:   
None specified:

### Main address

Address:

Required

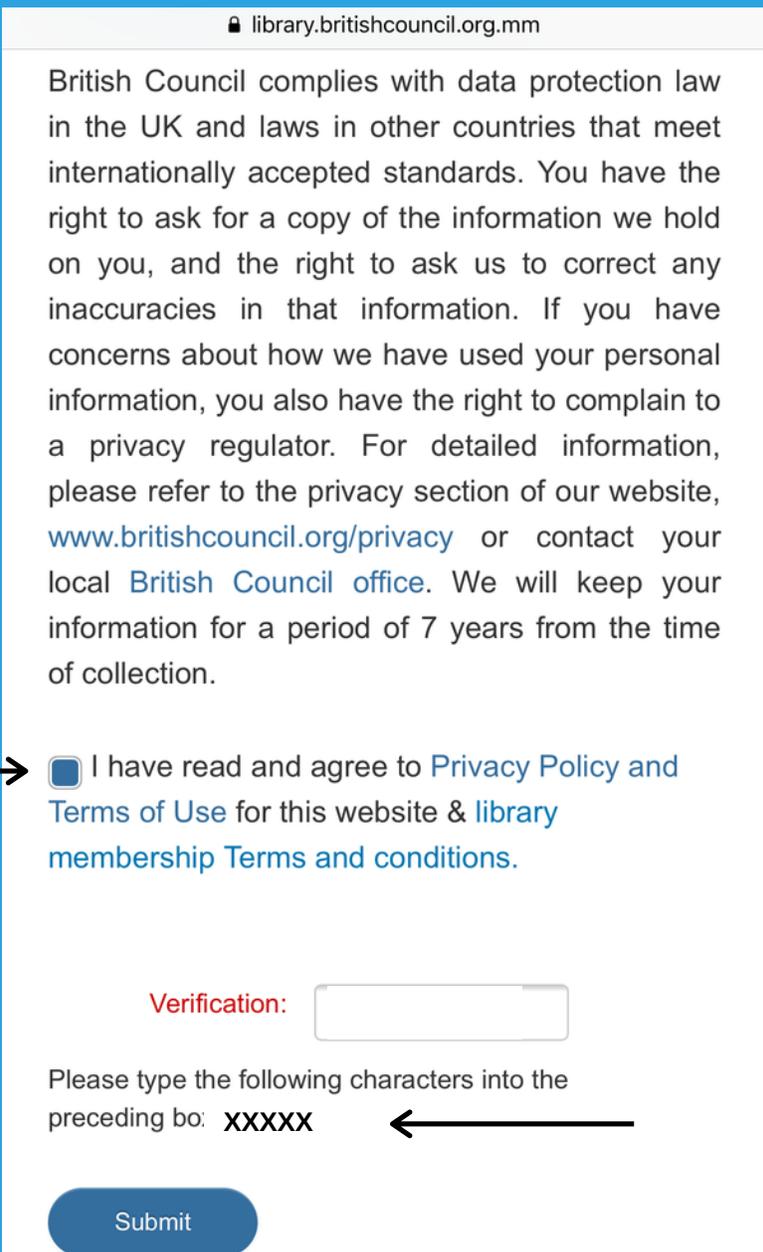
Address 2:

Required

City:

Required

Fill out the required information; name, birthday, address, email.



library.britishcouncil.org.mm

British Council complies with data protection law in the UK and laws in other countries that meet internationally accepted standards. You have the right to ask for a copy of the information we hold on you, and the right to ask us to correct any inaccuracies in that information. If you have concerns about how we have used your personal information, you also have the right to complain to a privacy regulator. For detailed information, please refer to the privacy section of our website, [www.britishcouncil.org/privacy](http://www.britishcouncil.org/privacy) or contact your local [British Council office](#). We will keep your information for a period of 7 years from the time of collection.

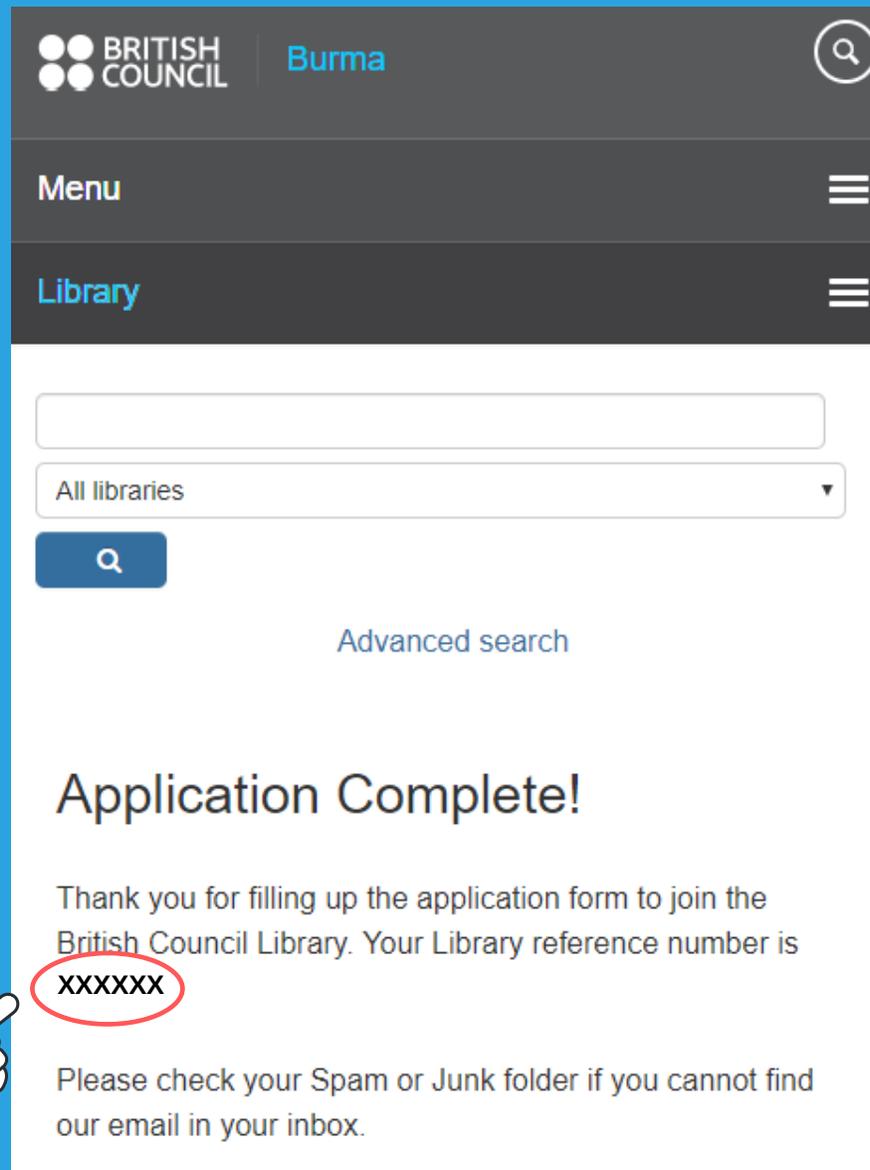
I have read and agree to [Privacy Policy](#) and [Terms of Use](#) for this website & [library membership Terms and conditions](#).

Verification:

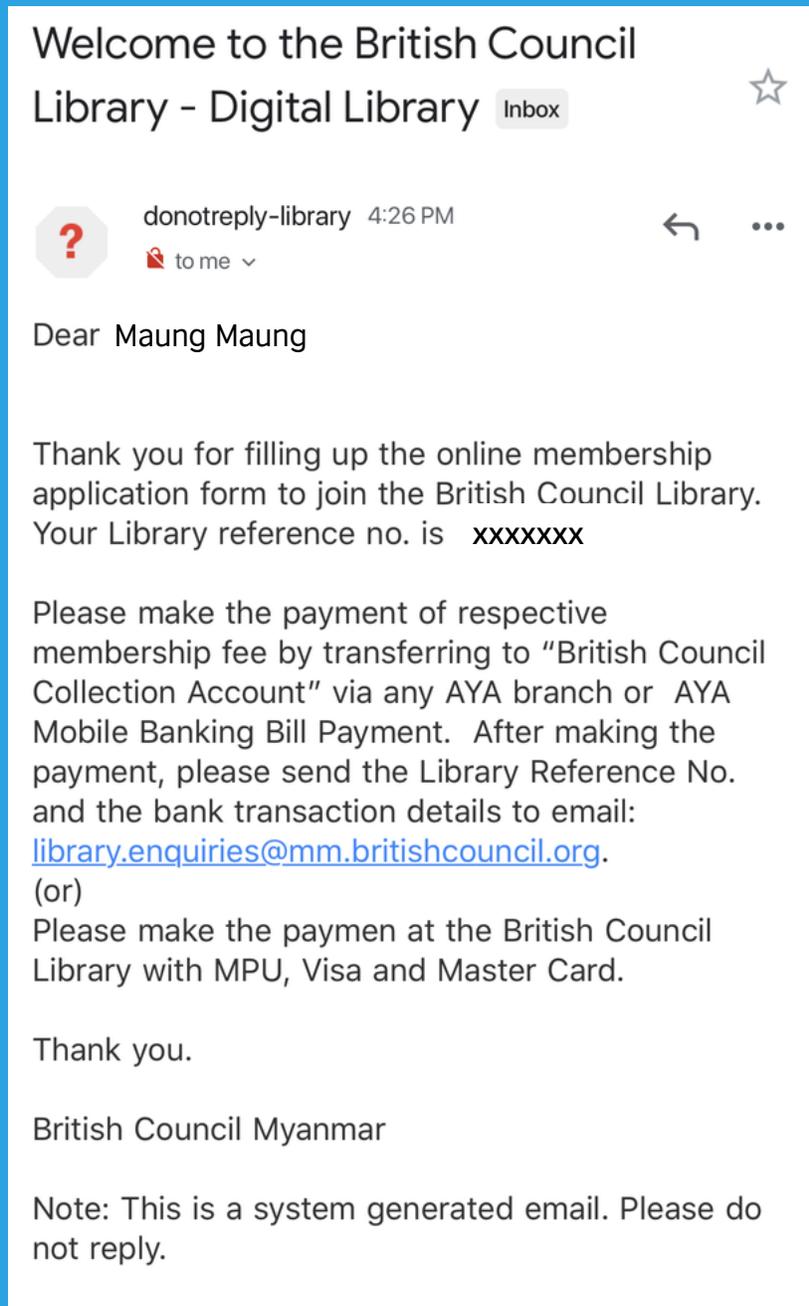
Please type the following characters into the preceding box: **XXXXX** ←

Submit

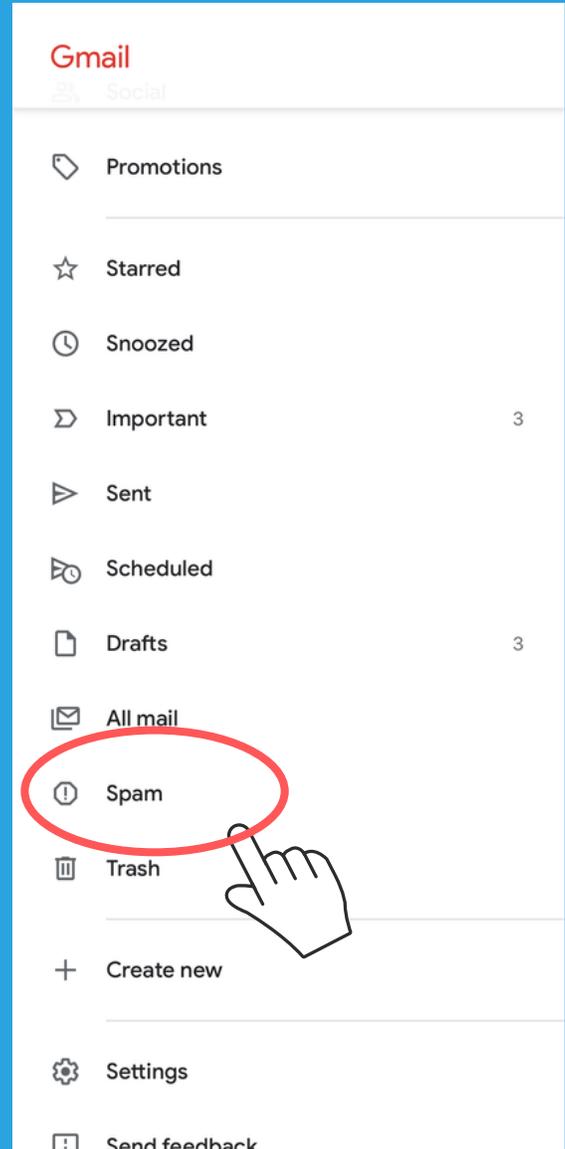
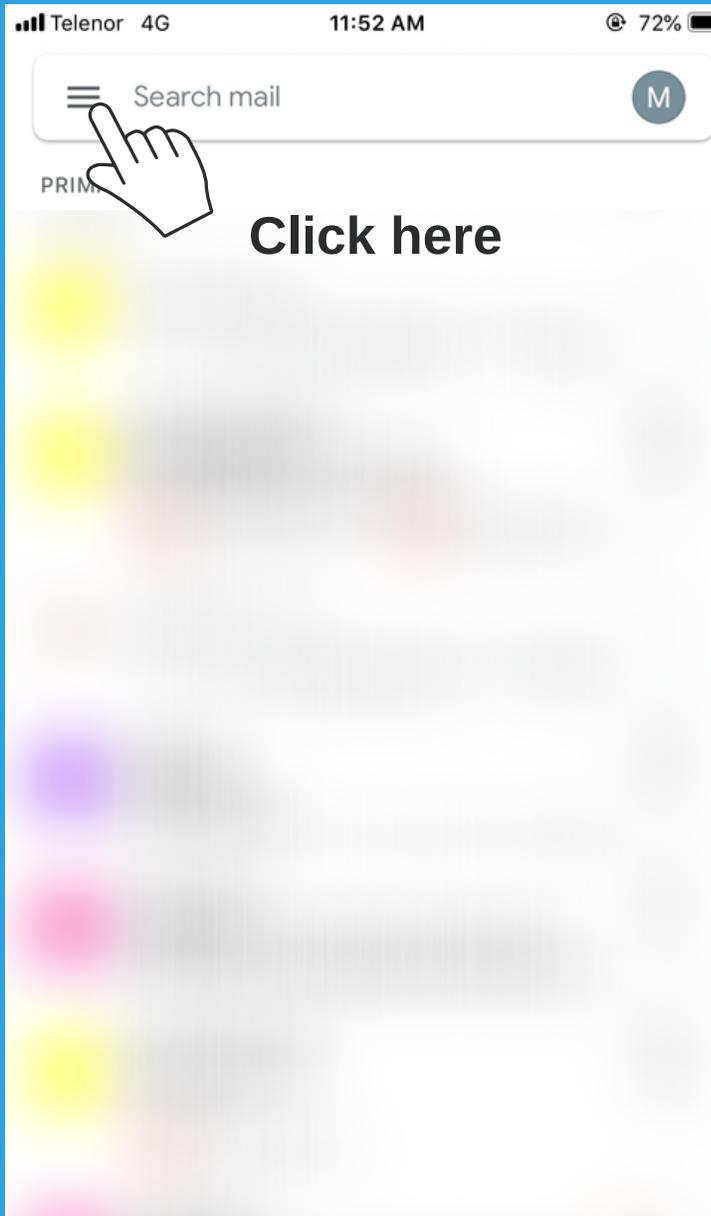
Click to agree Terms and Conditions. Fill out the verification field with 5 letters that appeared below. Then, click 'Submit'.



After you have completed the registration successfully, you will see 5-digit reference number. Please note that you need to use that reference number to make a payment.



Then, payment instructions will be automatically sent to  
you by email.

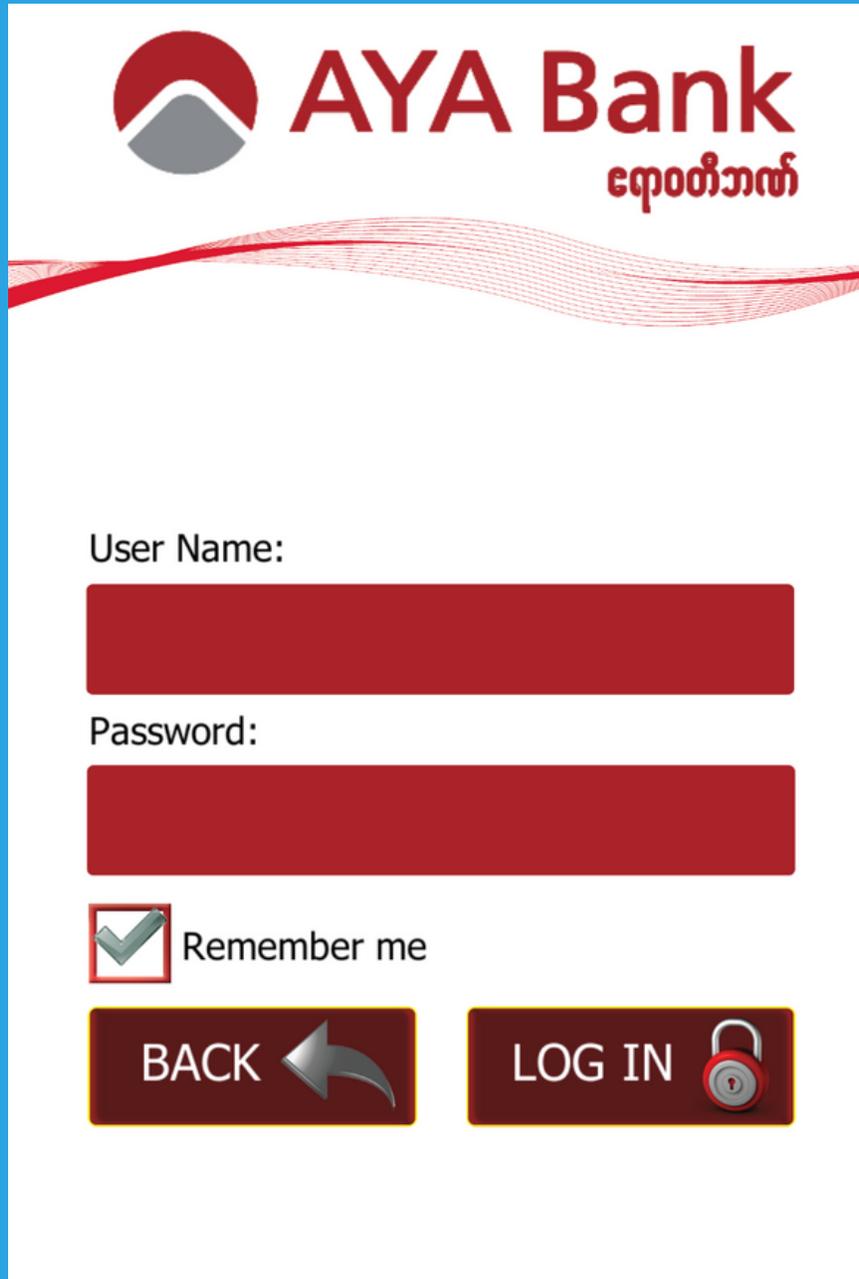


Please search in 'Spam or Junk' folder if you cannot find a mail in your inbox.

To search 'Spam mail', go to Menu Bar from Gmail, scroll down and click 'Spam'.

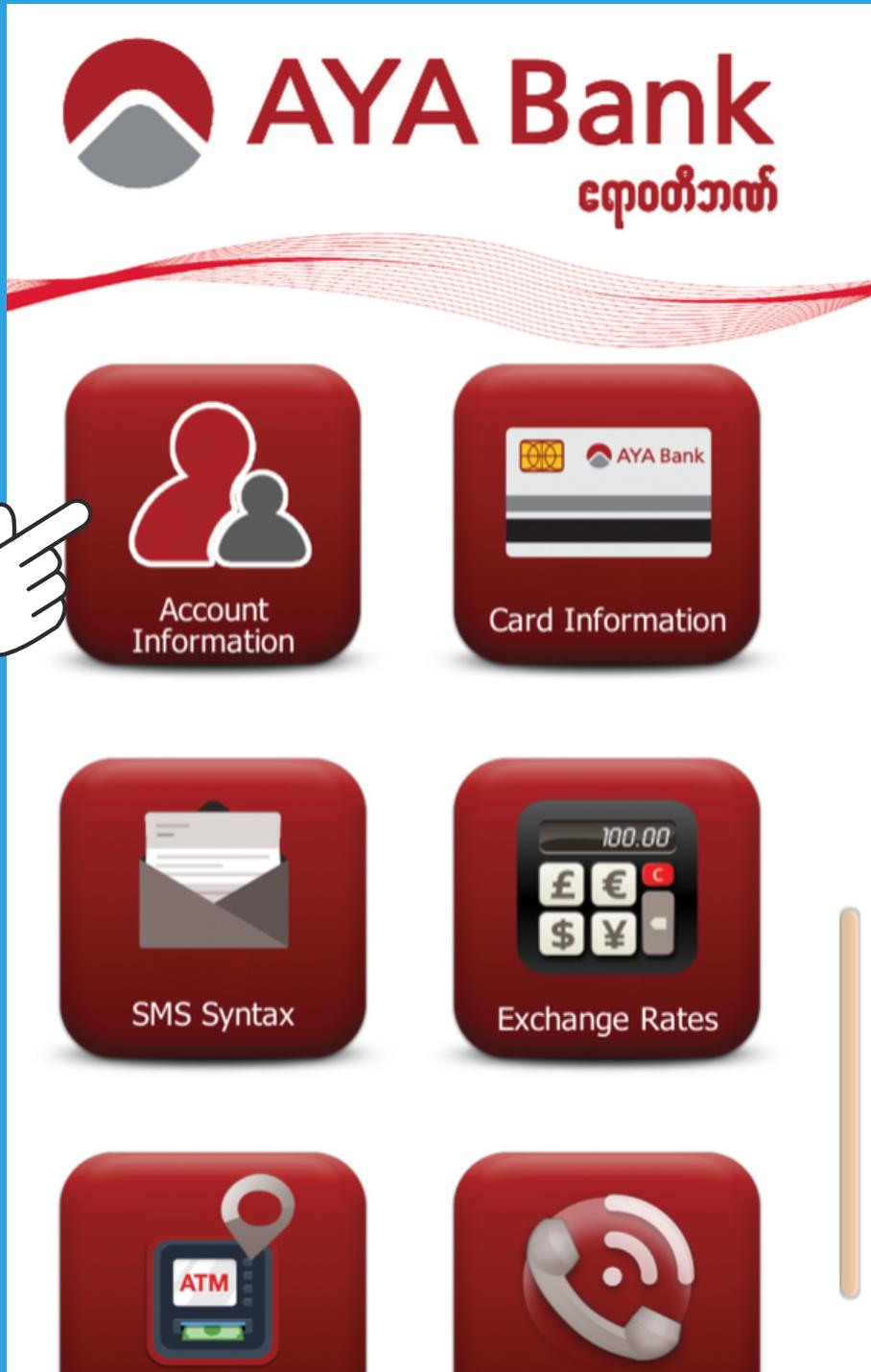


To make a payment, open AYA mobile banking application. Click  
'Log in'

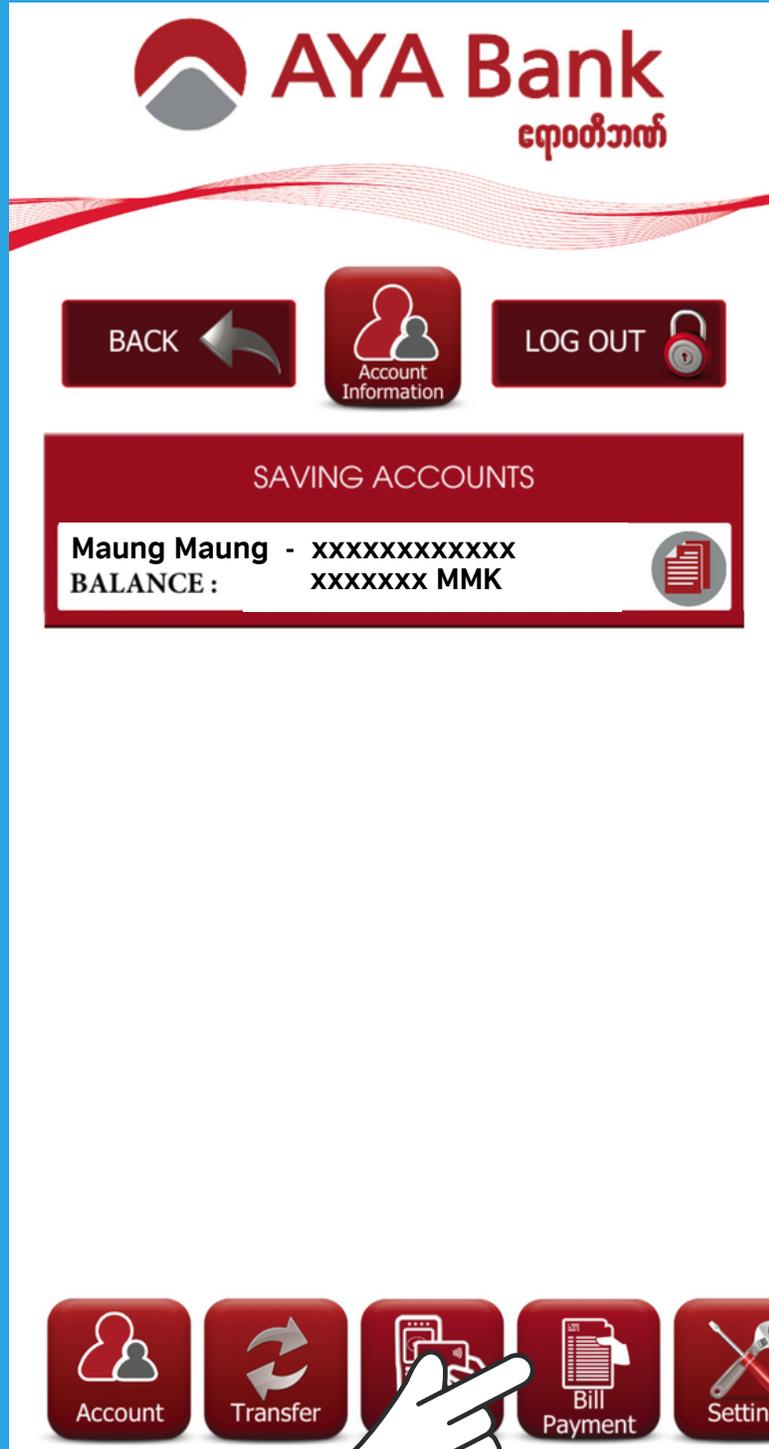


The image shows a login interface for AYA Bank. At the top left is the AYA Bank logo, which consists of a red circle with a white and grey stylized mountain or wave shape inside. To the right of the logo, the text "AYA Bank" is written in a bold, dark red font, with the Burmese text "အေယာဘဏ်" below it. A decorative red wavy line separates the header from the login fields. Below the header, there are two input fields: "User Name:" followed by a red rectangular box, and "Password:" followed by another red rectangular box. Below the password field is a checkbox with a checkmark icon and the text "Remember me". At the bottom, there are two buttons: a dark red button with the text "BACK" and a grey left-pointing arrow, and a dark red button with the text "LOG IN" and a red padlock icon.

Insert your AYA bank username and password.



Click 'Account Information'.



Select 'Bill Payment' .

AYA Bank  
എറടീബാങ്ക്

BACK Bill Payment LOG OUT

Pay From: (\*)  
Corp: (\*) British Council  
Service: (\*) Library  
Reference Number: (\*)  
Customer Name: (\*)  
Contact Number: (\*)

CANCEL NEXT

Account Transfer Topup Bill Payment Settings

1. Choose your account

2. Select 'British Council'

3. Select 'Library' among three services

Please choose service

English Course/Placement Test

Exams Services

Library

AYA Bank  
ဧရာဝတီဘဏ်

BACK Bill Payment LOG OUT

Pay From: (\*)  
Corp: (\*) British Council  
Service: (\*) English Course/Placeme  
Reference Number: (\*)  
Customer Name: (\*)  
Contact Number: (\*)

CANCEL NEXT

Account Transfer Topup Bill Payment Setting

Enter 5-digit reference number from email.

Enter your name.

Enter your phone number.

Click 'next' after you have filled all information correctly.

**AYA Bank**  
എറുതീവൽ

BACK Bill Payment LOG OUT

Amount: (\*)

Message: (up to 200 characters)

Note:  
- Minimum Amount: 10 MMK  
- Maximum Amount: 999,999,999 MMK

CANCEL NEXT

Enter membership fee. Check the fees in next step if you are not sure.

Enter your library membership category (for example: Online Membership or Library Plus)

Click 'next' .

## MEMBERSHIP FEES

### Individual Membership

MMK 30,000 per year (Yangon)

MMK 15,000 per year (Mandalay)

### Family Membership

MMK 50,000 per year (Yangon)

MMK 30,000 per year (Mandalay)

### Online Membership

MMK 30,000 per year

### Library Plus

MMK 50,000 per year (Yangon)

MMK 40,000 per year (Mandalay)

The screenshot shows the AYA Bank mobile banking interface for bill payment. At the top, the AYA Bank logo and name are displayed in Burmese. Below the logo are three buttons: 'BACK' with a left arrow, 'Bill Payment' with a document icon, and 'LOG OUT' with a padlock icon. The main content is divided into three sections: 'Sender Information', 'Payment Information', and 'Transfer Content'. Each section contains fields for account details, corporate/service information, and transfer specifics. At the bottom, there are 'CANCEL' and 'NEXT' buttons, with a hand icon pointing to the 'NEXT' button.

**AYA Bank**  
အေအေဘဏ်

BACK    Bill Payment    LOG OUT

**Sender Information**

Account Name:	xxxxxxxx
Account Number:	xxxxxxxx
Balance:	xxxxxxxx MMK

**Payment Information**

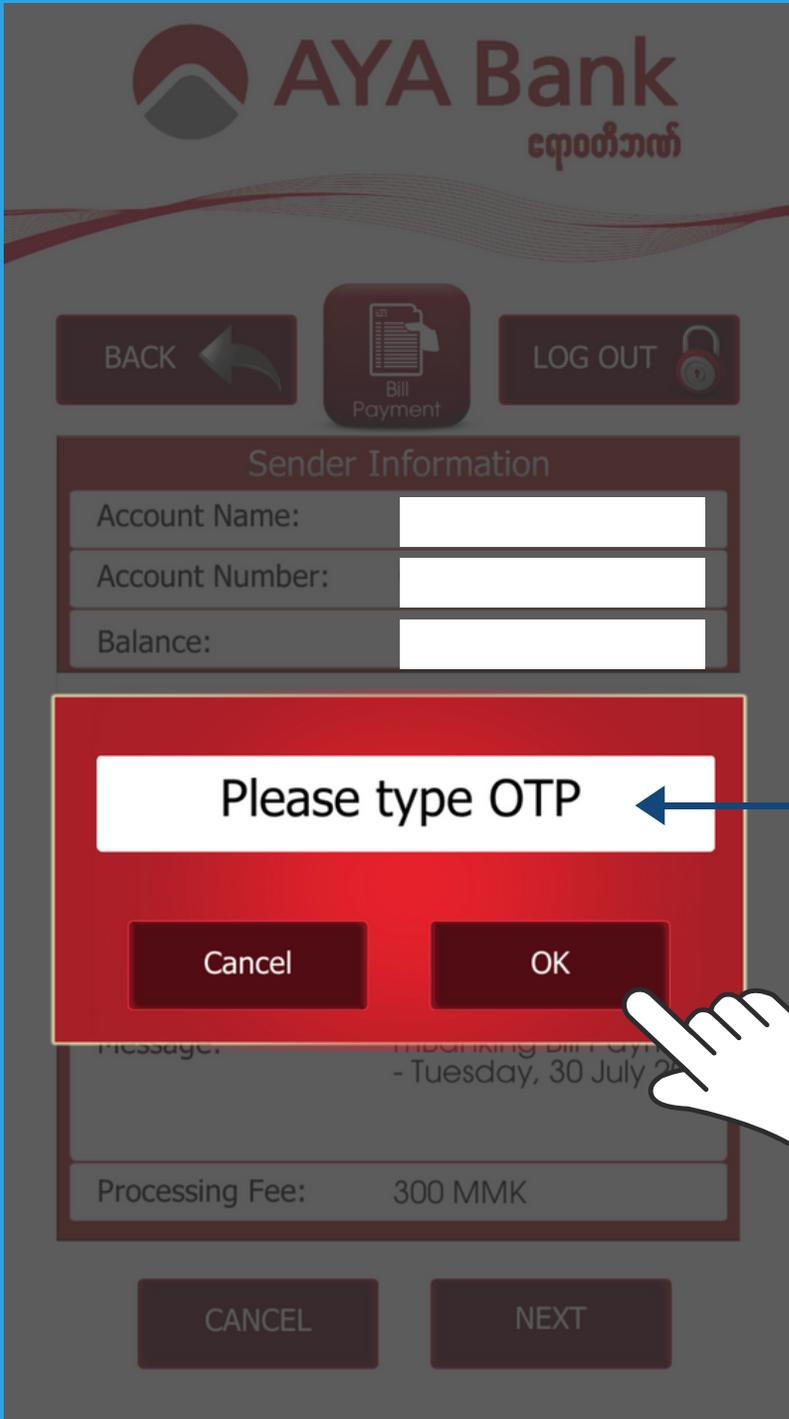
Corporate:	xxxxxxxx
Service:	xxxxxxxx

**Transfer Content**

Amount:	xxxx MMK
Message:	mBanking Bill Payment - Tuesday, 30 July 2019
Processing Fee:	xxxxxxxx

CANCEL    NEXT

Click 'next' if all the information are correct.

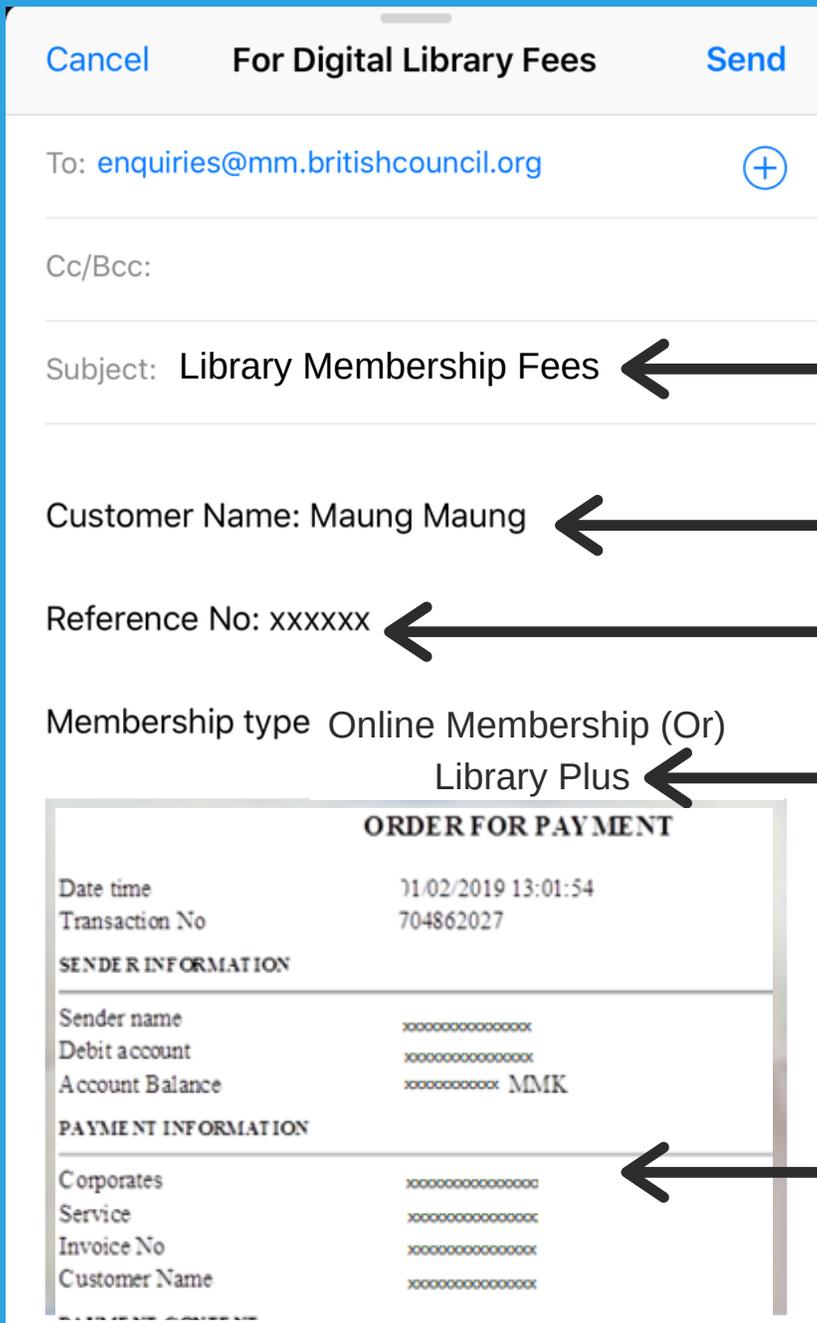


Insert 6-digit one time password from your sms.

Click 'OK'

<b>ORDER FOR PAYMENT</b>	
Date time	11/02/2019 13:01:54
Transaction No	704862027
<b>SENDER INFORMATION</b>	
Sender name	XXXXXXXXXXXXXXXXXXXX
Debit account	XXXXXXXXXXXXXXXXXXXX
Account Balance	XXXXXXXXXXXX MMK
<b>PAYMENT INFORMATION</b>	
Corporates	XXXXXXXXXXXXXXXXXXXX
Service	XXXXXXXXXXXXXXXXXXXX
Invoice No	XXXXXXXXXXXXXXXXXXXX
Customer Name	XXXXXXXXXXXXXXXXXXXX
<b>PAYMENT CONTENT</b>	
Amount	XXXXXXXX MMK
Amount in words	XXXXXXXXXXXXXXXXXXXX
Fee payment by	Sender
Fee amount	0 MMK
Payment content	

If the payment is successful, you will receive an email as shown above.



Cancel For Digital Library Fees Send

To: [enquiries@mm.britishcouncil.org](mailto:enquiries@mm.britishcouncil.org)

Cc/Bcc:

Subject: Library Membership Fees

Customer Name: Maung Maung

Reference No: xxxxxx

Membership type Online Membership (Or)  
Library Plus

**ORDER FOR PAYMENT**

Date time 11/02/2019 13:01:54  
Transaction No 704862027

**SENDER INFORMATION**

Sender name xxxxxxxxxxxxxxxx  
Debit account xxxxxxxxxxxxxxxx  
Account Balance xxxxxxxxxxxx MMK

**PAYMENT INFORMATION**

Corporates xxxxxxxxxxxxxxxx  
Service xxxxxxxxxxxxxxxx  
Invoice No xxxxxxxxxxxxxxxx  
Customer Name xxxxxxxxxxxxxxxx

Type subject as 'Library Membership Fees'

Name

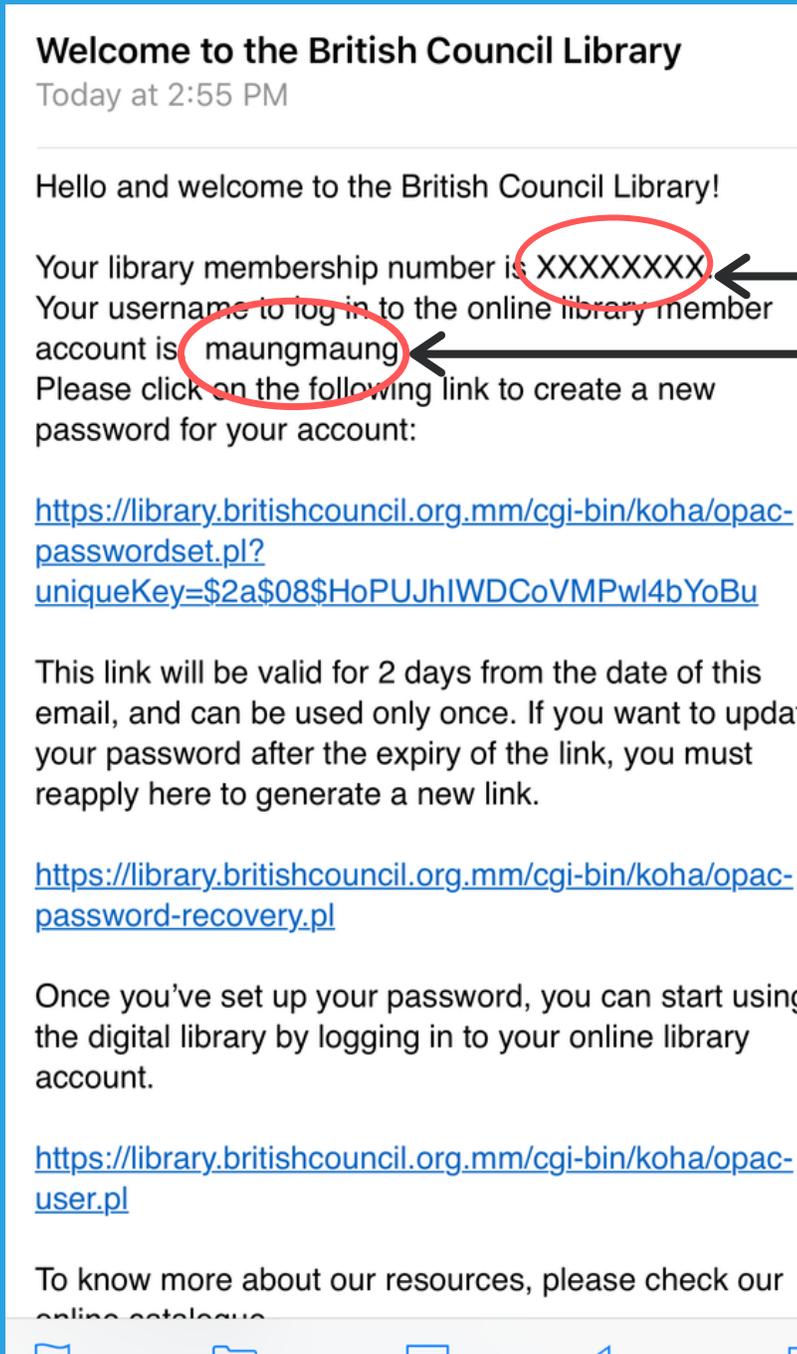
Reference Number

Your Membership category

Screenshot of 'Order for Payment' mail

After you have made a payment, please send an email to [library.enquiries@mm.britishcouncil.org](mailto:library.enquiries@mm.britishcouncil.org)

Send customer's name, reference number, membership category and photo of bank receipt. Type 'Library Membership Fees' in email subject.



Library Card Number  
Username

After Customer service team has checked all the requirements, an email will be sent to you and you will find library member number, username and password reset link as shown above.

**Welcome to the British Council Library**

Today at 2:55 PM

Hello and welcome to the British Council Library!

Your library membership number is XXXXXXXX.  
Your username to log in to the online library member account is: maungmaung  
Please click on the following link to create a new password for your account:

[https://library.britishcouncil.org.mm/cgi-bin/koha/opac-passwordset.pl?uniqueKey=\\$2a\\$08\\$HoPUJhIWDCoVMPw4bY](https://library.britishcouncil.org.mm/cgi-bin/koha/opac-passwordset.pl?uniqueKey=$2a$08$HoPUJhIWDCoVMPw4bY)



Change new password

This link will be valid for 2 days from the date of this email, and can be used only once. If you want to update your password after the expiry of the link, you must reapply here to generate a new link.

<https://library.britishcouncil.org.mm/cgi-bin/koha/opac-password-recovery.pl>



Log in online library account

Once you've set up your password, you can start using the digital library by logging in to your online library account.

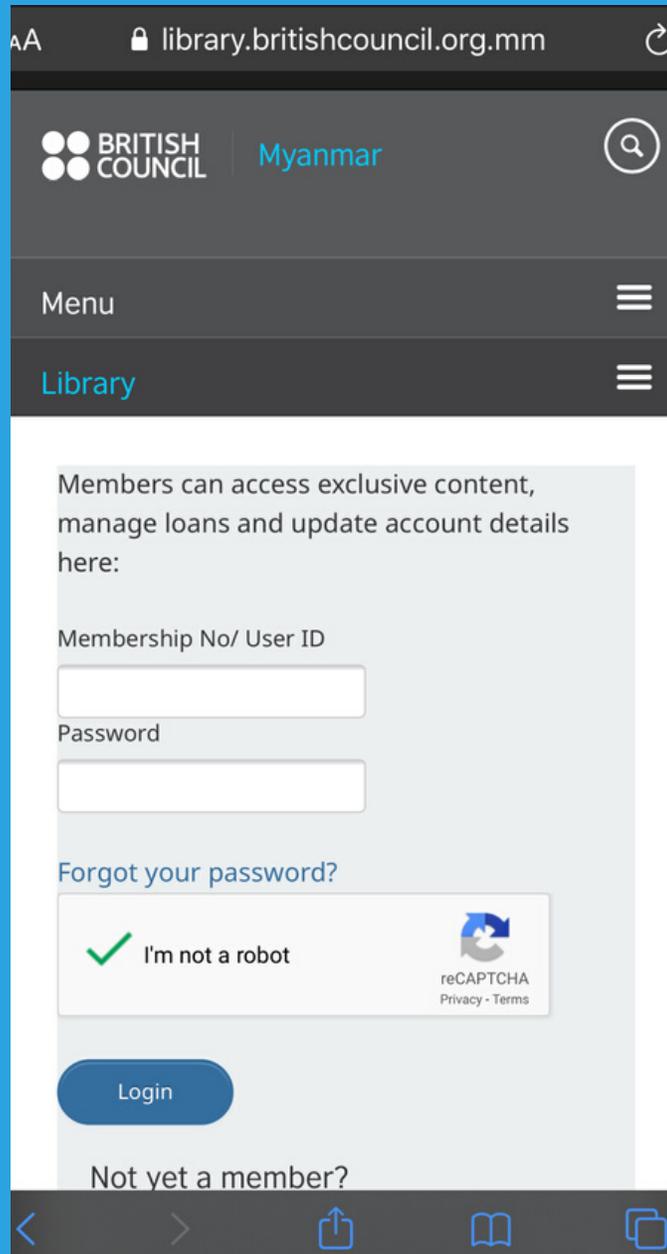
<https://library.britishcouncil.org.mm/cgi-bin/koha/opac-user.pl>

To know more about our resources, please check our online catalogue



Click the link to change new password.

After changing new password, you can log in to your digital library account.

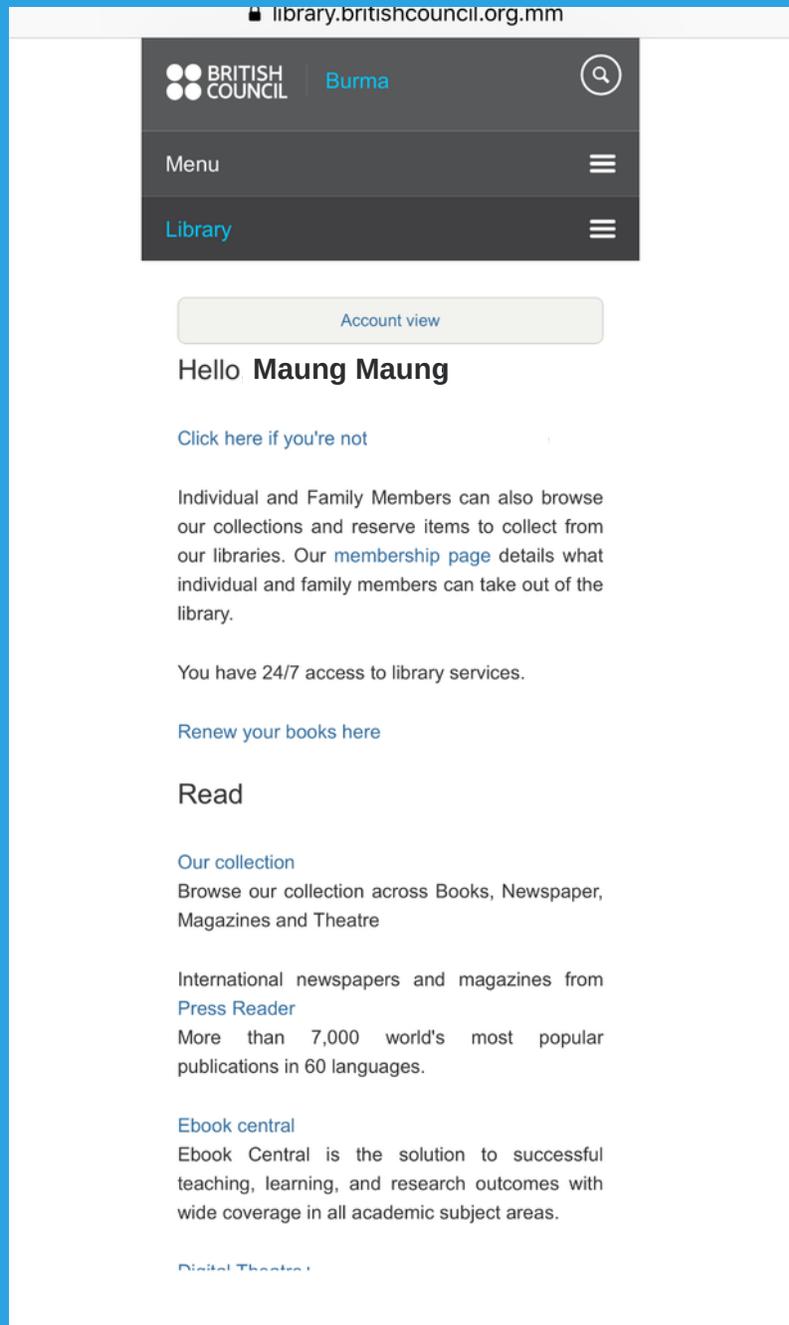


The screenshot shows a mobile browser interface for the British Council Myanmar library website. The address bar displays 'library.britishcouncil.org.mm'. The page header includes the British Council logo and the word 'Myanmar'. Below the header is a navigation menu with 'Menu' and 'Library' options. The main content area is a login form with the following elements:

- A heading: "Members can access exclusive content, manage loans and update account details here:"
- A label: "Membership No/ User ID" above a text input field.
- A label: "Password" above a text input field.
- A link: "Forgot your password?"
- A reCAPTCHA verification box containing a green checkmark, the text "I'm not a robot", and the reCAPTCHA logo with links for "Privacy" and "Terms".
- A blue "Login" button.
- A link: "Not yet a member?"

The bottom of the screen shows a mobile navigation bar with icons for back, forward, home, and tabs.

Fill out your library card number in 'Membership No/ User ID'. Type your password and verify 'I'm not a robot'.



After successfully logged in, you will see your Digital Library account as shown above.